HSRC INTERNSHIP PROGRAMME INJURY ON DUTY FLOW CHART

Step 1 - Inform the HSRC

Inform the HSRC Internship Team Immediately via DSI_HSRC_Internship@hsrc.ac.za OR Lmoatshe@hsrc.ac.za 0673083194 / 0660723140

Step 2 - Medical Facility

Send the injured person with a WCL2 Section B Form & their ID Copy to the nearest medical facility. Inform the Doctor that you are being treated for an I.O.D

Step 3 - Incident Reporting

Provide the HSRC with the Full description of the incident and a medical report.

Step 4 - Lodge IOD

HSRC lodges the IOD on the COMPEASY system with the required documents:

1. Certified ID Copy
2. Medical Report
3. Full description of incident
4. Proof of employment contract / payslip.